

Committee members casting abstained responses should include a reason for the abstention.

7.1.4 Approval of committee actions shall be by a majority vote. Approval of the following actions of the NBIC Committee or subcommittee shall require two-thirds (2/3) majority vote of the committee membership, excluding not voting responses or not returned ballots:

- ◆ committee procedures and interest categories
- ◆ reaffirmation of the NBIC as an ANSI Standard
- ◆ NBIC revisions
- ◆ interpretation of the NBIC
- ◆ scope of the NBIC Committee or subcommittee
- ◆ New ANSI standard

7.1.5 Voting by NBIC Committee members not present at a meeting or by letter ballot may be obtained by letter, facsimile, or by other electronic means.

## 7.2 *Voting at Meetings*

NBIC Committee members not present at a meeting for final approval of Code revisions shall be afforded the opportunity to submit their vote within two weeks after the date of the NBIC Committee meeting. It is the responsibility of the National Board to provide the information relating to the items prior to the meeting in the form of posted Agendas.

NBIC Committee members shall be apprised of any unresolved comments and attempts at resolution and given two (2) weeks from notification to respond, reaffirm, or change their original vote. At the end of the two (2) week period, if the required number of affirmative votes is achieved, the vote shall be considered approved. If not enough affirmative votes is received, the vote fails and the item will be returned to the Committee for action.

Votes for committee action at meetings not approved shall be placed on the agenda for the next scheduled meeting of the NBIC Committee.

## 7.3 *Voting by Letter Ballot*

7.3.1 A letter ballot on any subject may be authorized by the Chair of the NBIC Committee, Chair of a subcommittee, Chairman of the Board, or a majority vote of those present and voting